



**Motor  
Vehicle  
Division**

46-0106 R03/09 www.azdot.gov

Mail Drop 552M  
Dealer Licensing  
Motor Vehicle Division  
PO Box 2100  
Phoenix AZ 85001-2100

## ADD OR DELETE INDIVIDUAL ON A LICENSE

Arizona law requires a licensee to notify the Motor Vehicle Division when an officer, director, partner, agent or stockholder owning 20% or more of the corporation is added or changed, within 30 days of the change.

Business Name		MVD License Number	
Doing Business As (DBA)			
Business Address		City	State Zip
Phone Number (     )	Fax Number (     )	County	

I request that the following individual be:    ☐ Added    ☐ Removed

Name (first, middle, last, suffix)		Title	
Residence Address		City	State Zip
Residence Phone Number (     )	Stock Percentage (if applicable)		

The following must be completed by the individual to be added to the license and submitted with this request.

1. Statement of Personal History
2. Two fingerprint cards
3. Authorization to Release Information
4. Cashier's check or money order for \$24.00 made payable to the Department of Public Safety for Criminal Records Check

If a corporation is adding or deleting an individual, also submit a copy of the corporation minutes indicating the addition or deletion of the individual.

I certify that the information contained on this application is true and correct to the best of my knowledge.

Principal or Duly Authorized Officer Name		Title	
Principal or Duly Authorized Officer Signature	Date		

Acknowledged before me this date.		Notary or MVD Agent Signature	
Date	County	State	Commission Expires